



## Meelup Regional Park Management Committee

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## Informal Meeting- Notes

**DATE:** Monday 31 July 2017, 9.30am  
**VENUE:** Dunsborough District Country Club

### 1. ATTENDANCE AND APOLOGIES

**Attendance:**

**Members:** Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Councilor John McCallum, Councilor Terry Best, Mr Tony Smurthwaite, Mr Bob Ginbey and Mrs Shirley Fisher.

**Officers:** Mr Paul Needham (Director, Planning and Development Services), Mr Greg Simpson (Environmental Planning Coordinator) and Ms Kay Lehman (Meelup Environment Officer- EO).

**Apologies:** Mr Damien Jones, Ms Arlene Maidment and Mr Albert Haak.

### 2. PRESENTATION

Meelup Regional Park Management Committee member, Mr Tony Smurthwaite, presented his findings on the geology, geomorphology and soil mapping of the Park as part of a project to assess tracks maintenance. Mr Tony Smurthwaite will be preparing a report on his finding which will include guidelines for the development of tracks in the Park.

**Proposed Direction:**

EO to investigate options for incorporating Environmental Geology and Geomorphology mapping of the Park locality, onto the City's GIS.

### 3. FINANCIAL SUMMARY - Attachment A

The Committee discussed bitumen sealing of the Meeka carpark at the time the Point Piquet and Gannet Rock carparks are upgraded.

**Proposed Direction:**

1. The Committee noted the July 2017 Financial Summary (**Attachment A**).
2. Committee to review the Parks maintenance programme for 2017/18.
3. Meeka carpark upgrade to be included in the 2017/18 Coastal Nodes works programme.

#### **4. MEELUP VOLUNTEER UPDATE**

Acting Volunteer Coordinator Peter Randerson provided an update on volunteer activities.

For the period 27<sup>th</sup> June to 25<sup>th</sup> July there were a total of 63.75 man-hours of volunteer involvement.

Achievements for the period included:

- Planting of shrubs and ground cover at Eagle Bay beach
- Removal of NSW Wattle and woody weeds in Zone 6

After a very busy few months with revegetation work and with the forecast of inclement weather the volunteer group had a relaxing meeting on the 11<sup>th</sup> July for coffee and cake. The volunteers were briefed on the proposed "Friends of Meelup" presentation and encouraged to attend the meeting.

##### **Proposed Direction:**

1. Committee noted the update from Acting Volunteer Coordinator, Peter Randerson.

#### **5. ACTION SUMMARY PROGRESS UPDATE**

The action summary is appended as **Attachment B**.

##### **Proposed Direction:**

1. The Committee noted the Action Summary- Attachment B.

#### **6. REPORTS**

##### **6.1 Feral Animal Report- Final Monitoring and Fox/Rabbit Baiting Component**

The Feral Animal Report details the second monitoring and fox baiting component carried out between April and June 2017 and the results of the rabbit baiting conducted in February 2017. The first baiting periods was conducted in spring 2016. The monitoring included both camera surveillance and the use of sand plots to identify feral animal tracks including feral cats.

There are a number of recommendations in the report including increasing the frequency of fox baiting, continuing the cat trapping program and possible use of other rabbit controls (other than 1080 baits) including the Rabbit Haemorrhagic Disease Virus (RHDV), warren fumigation and trapping. Refer to **Attachment C- Feral Animal Report**

##### **Proposed Direction:**

1. Committee noted the feral animal monitoring report
2. Future feral control contract arrangements to include detailed performance reporting.

##### **6.2 Upcoming Event - Gourmet Escape**

The Gourmet Escape event is scheduled from Thursday 16 November to Sunday 19 November 2017 at Castle Bay Beach. The event series is a festival of dining, wines and produce and is limited to 260 guests at each of the seven lunch and dinner dining session.

Refer to **Attachment D Environmental Management Plan –Gourmet Escape BBQ Series**.

##### **Proposed Direction:**

1. Information noted.

### **6.3 Proposed Meelup Hill Climb Motor Event**

An application has been received for a Meelup Hill Climb Motor Event from the Confederation of Australian Motorsport WA (CAMS), for Sunday 24 September 2017, 9am- 4pm. Setup for the event would start at 7am and be completed by 6pm. The event is part of the CAMS State Speed Event Series with individual cars (racing and road) speed time trial, from the Meelup carpark up the hill towards to junction of Meelup Beach and Castle Rock Road- Refer to **Attachment E – Meelup Hill Climb 2017** for details.

The event requires the closure of the junction of Meelup Bay Road and Castle Bay Road and the northern entrance to Meelup Beach carpark on Eagle Bay- Meelup Road. Public access to Castle Bay Road will still be available. Approximately two hundred people are expected to attend the event, including 80 competitors.

The event organisers will provide a Traffic Management Plan, first aid and ambulance services on site and consult with local Police and Emergency Services. Further information to outline risk management planning and public safety for this event is to be provided by the event organiser.

#### **Proposed Direction:**

1. That further information be obtained from the Applicant and a report prepared and presented to the Committee on the proposed Meelup Hill Climb Motor event together with the additional information on risk management planning and public safety for this event.

### **6.4 Proposed Commercial Operator- Picnic Style**

An application has been received for a commercial activity, 'styled picnics', at various locations within Meelup Regional Park. The styled picnic activity involves using white-washed wooden pallet tables, rugs, cushions, candles, flowers and some temporary curtain/flower structures. This commercial activity will specialise in celebrations including birthdays, proposals, date night, high teas, baby showers etc. Locations proposed with Meelup Regional Park include Meelup Beach (grassed area), Castle Rock, Point Piquet and Eagle Bay. Refer to **Attachment F- Photos of picnic style set-up**.

#### **Proposed Direction:**

- 1 That the commercial activity, 'styled picnics' be limited in terms of frequency and to one or two locations that exclude high public use locations such as Point Picquet and also peak times during the year to avoid conflict between the 'styled picnics' commercial activity and other public activities/uses within the Park.

### **6.5 Commercial Hire – Paddleboard/Kayak- Change to carpark site at Meelup Beach**

The operator of the existing commercial activity paddleboard/kayak hire at Meelup Beach has requested relocation of the designated commercial hire parking area from its current location on the eastern side to a beach front parking area on the western side of the carpark.

The operator supporting documentation indicated a preference to operate from the northern end of the carpark as there is access to lawned area, stairs, is close to lifesaving staff and provides a better view of the beach. At the current site, clients have to negotiate uneven ground, boulders and gum tree nuts. Refer to **Attachment G Paddleboard operator carpark**.

#### **Proposed Direction:**

1. That the commercial activity paddleboard/kayak hire remain in its current designated location in the Meelup Beach car park as the requested carpark site location, at peak times is very busy and congested.
2. EO to discuss with the commercial operator possible improvements to the current designated commercial activity carpark site.

## **6.6 Whale Platform Sign- Point Piquet**

A draft of the Point Piquet whale platform signage is provided to the Committee for discussion. Refer to **Attachment H- Whale Platform sign.**

### **Proposed Direction:**

1. That the draft Point Picquet whale platform sign design and layout is finalised and bought back to the Committee for a further review prior to implementation.

## **6.7 Friends of Meelup**

The Friends of Meelup community meeting was held on Thursday 27<sup>th</sup> July. The Committee discussed the outcome of the meeting.

### **Proposed Direction:**

1. Information for the Committee to note.
2. A follow-up email will be sent to participants of the Friends of Meelup meeting held on 27<sup>th</sup> July inviting participation in the formation of a Friends of Meelup.

## **7.0 LATE ITEMS**

### **7.1 Discussion on the Change of Committee Terms of Reference and Meelup Governance**

The Meelup Regional Park Management Committee terms of reference are currently being reviewed. A report will be provided to the Committee as part of the review process.

### **Proposed Direction:**

1. Information noted.

### **7.2 New Volunteer Shed**

The Committee discussed the need for a lock and chain for the trailer and shelving for the shed.

### **Proposed Direction:**

1. EO to arrange the necessary equipment and shelving for the shed.

### **7.3 Wildflower Walks at Meelup**

There was a discussion on scheduling wildflower walks and other nature (bird) walks during spring.

### **Proposed Direction:**

1. EO to discuss details with Committee members and arranged the walks.

### **7.4 Tangaroa Blue Foundation-Beach Cleanup**

The WA Beach Clean-Up is on again on the 14<sup>th</sup> and 15<sup>th</sup> October.

### **Proposed Direction:**

1. Committee noted and up-coming beach cleanup and will discuss further when registrations open.
2. EO to follow-up with the South West Catchments Council on the results of the micro-plastic program that the Meelup volunteers participated in.

## **8.0 NEXT MEETING- 28 August 2017, 10am, Dunsborough District Country Club.**